1. navigate to my.unl.edu
2. select
3. click the hamburger menu in the blue bar
4. select My Success Network
5. in the search bar, type Business Career Center and select the option that says Careers - Business Career Center
if you’re looking to meet with a specific Career Coach during their availability

TWO OPTIONS:

if you’re looking for a specific time to meet with any Career Coach

click on the SCHEDULE APPOINTMENT button located under the listed hours

click on the name of the Career Coach you would like to meet under the Team Members section

7 select the topic and time that works for you

appointments are automatically set for 30 minutes- if you would like to meet for longer, before hitting CONFIRM you can click Change duration under Date and Time to set your appointment for an hour

8 enter what you would like to discuss so your Career Coach is prepared to help you

If you want, tell us a little bit about what’s going on so we can help

9 click the CONFIRM button and keep an eye on your @huskers.unl.edu email for a confirmation