

COLLEGE OF BUSINESS ADMINISTRATION
Ph.D. Student Request for Conference Travel Support

Please submit the completed form via email or hard copy to Tyrell Ross in the Dean's Office. Remember that only original paper presentations are eligible for funds.

Name _____ Department _____

Title of Paper _____

Name of Meeting _____

Location of Meeting _____

Dates of Meeting _____

Amount Requested \$ _____ (This amount must be matched by the Department)

Is a student co-author also requesting funding for this paper? Yes _____ No _____

If yes, provide details _____

By submission of this form you are acknowledging that:

- 1) You have attempted to procure the least expensive airfare;
- 2) You are delivering an original paper at a recognized professional conference;
- 3) You are aware of the University's travel guidelines.

Dean's Office Use Only

Date _____

Approved _____

Amount \$ _____ Cost Object (Dean's Office): _____ 2106020008

Amount \$ _____ Cost Object (Department): _____

Disapproved _____

Reason _____
